

## **Behaviour Guide** **June 2020 Covid-19**

At Milton School we aim to maintain a secure, caring and stimulating environment in which our pupils are encouraged to have respect for themselves and each other. Whilst expectations in Milton School's Behaviour Policy remain pertinent, it is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. These adjustments are set out below with added guidance in the behaviour policy.

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### **Arrivals, Departures and Moving round the school.**

Pupils and parents/carers will enter school through the main gate and pupils will go with one of their class staff team to their classroom. Parents/carers will leave via the side gate through the car park to avoid crossing over through the gate. The member of SLT and office staff will coordinate pick up/ drop off with parents outside in the front yard. Pupils will enter individually and will go straight to their designated classroom, keeping a 2m distance from any other individual. There will be markers on the floors to support pupils with social distancing.

At their designated home time, parents/carers will be able to wait in the front playground on markers and pupils will leave the building with members of their class team. They will leave one at a time when their parent/carer has come to collect them, again keeping their distance using the markers on the floors as a guide. The member of SLT and office staff will coordinate pick up/ drop off with parents outside in the front yard.

Movement around the school will be limited. When the pupils leave their classroom to go outside for break or outdoor learning, they will follow the markers on the floor to ensure they stay 2m from peers and adults. Pupils will follow an adult from their classroom on their designated route.

## **Handwashing and Hygiene**

Pupils will be expected to follow all handwashing and hygiene routines while in school. Pupils will wash hands in the school changing rooms on entry into school. They will wash hands on entering their classroom, before break, after break and at regular intervals during the day.

We ask pupils to follow the catch it, bin it, kill it, mantra when in school, if they need to cough or sneeze, they should use a tissue or crook of their arm. Pupils will be reminded not to touch their face, mouth, nose or eyes while at school. There will be lidded bins in all classrooms for pupils and staff to dispose of tissues safely.

Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used (see below).

## **Social Distancing**

Pupils will be expected to socially distance from their peers and adults in school and on the playground/field at all times. All classes will have their own table spaced 2m apart. When pupils enter their designated classroom, they will be expected to go straight to their table and nowhere else in the room until the staff member has given direction for a task. Pupils will put their hand up if they need an adult's support, they will not get out of their seats unless required for the task/activity. Pupils will be split into groups of no more than 4 in a classroom with two staff. Pupils may not be in their normal classroom or with their normal class team. Should a child refuse to follow social distancing measures, disciplinary procedures and sanctions will be used (see below).

We understand socially distancing may be more difficult for some pupils, they will be encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

## **Toilets**

Each classroom will have their own toilets to use. These will be sign posted. Pupils will be encouraged to use the toilets one at a time. When a child has finished in the toilet, they must wash their hands and use a wipe to clean the door handles (where pupils cannot do this staff member with gloves will assist). The wipe will then be discarded in the bin of the toilets before they come back into their classroom

### **Break times**

Pupils will have a designated place to play during break times. They will have their own equipment that will be cleaned after use. Pupils will not be able to access the climbing frames or static equipment in the playgrounds due to cleaning restrictions.

Pupils will be expected to remain socially distant from both peers and adults during play and break times. Pupils must stay in their designated area at all times. Pupils may bring in a drink but no snacks/food.

### **Rewards**

The house point system will continue to be used in and out of school, and extra accolade badges will be available for rewards. Classroom staff welcome opportunities to praise individuals for good work, positive attitudes or good behaviour, and show recognition, if these are brought to their attention. Above all praise and encouragement should be used as much as possible. Walking through school to show their work to another members of staff for acknowledgement and praise during this time will not be permitted. We encourage the use of twitter @school\_milton and class emails to share work for pupils both in and out of school. Our house leaders really enjoy giving out points and there will be some fun activities for your child to spend their points on.

### **Pupil Behaviours**

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their class teams or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people (excluding any medical diagnosis for these behaviours). The following sanctions and disciplinary procedures could be used:

1. Referral to Principal/SLT on site
2. Parents/Carers called to collect child from school immediately
3. The onsite education offer maybe withdrawn and only an online/virtual education will be offered

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### **Positive Handling & Restraint**

There can be times when a pupil's behaviour requires staff physical support to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged. This can require the use of physical interventions. At Milton School we use Team teach to do this. In the case of a child being at risk, putting others at risk or damaging property the child's parents or carers will be called and asked to pick up their child immediately. The situation will then be reviewed by the Principal and a decision of whether the onsite education offer will be withdrawn in favour of the online/virtual offer if this is deemed safer for all pupils and staff.

Where a child may need very close contact it is imperative that parents know that the use of PPE where appropriate **WILL** be used to help avoid cross contamination or any potential virus spread.

### **Pupil's working from home.**

If interacting with other pupils or staff online, pupils should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils. Pupils should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously and could result in a referral to the police. This is also the case of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.

**We want to ensure the safety of the whole Milton Community; this information will be reviewed weekly and any changes parents will be informed. The health & wellbeing of our pupils, families, staff and wider community are our main priority at this challenging time, and we would like to that you all for your continued support.**